

West Loop Shared Use Path and Bayou Bridge

Questions related to Engineer and Architect RFQ and Grants Administrator RFP

First Response: February 5, 2024

Architect RFQ Questions

1. Page 2 – PROJECT DESCRIPTION – RFQ states that the project includes “adjoining surfaces on both sides of Buffalo Bayou”. Has TxDOT defined the improvements expected on the south side of Buffalo Bayou within the R.O.W.? **Answer – The bridge rip rap and column repairs on the south side of Buffalo Bayou will be determined by the selected Engineers and TxDOT.**
2. Page 3 – INTRODUCTION – The RFQ states that “In addition, there is a separate RFP being submitted for Construction Manager-at-Risk (CMAR) services. All three documents are available for the respondent to this RFQ to review on the District’s website noted above”. When is the RFP for CMAR services expected to be posted on the website? **Answer – March 2024**
3. Page 3 – SCOPE OF SERVICES – The RFQ mentions design development level services followed by construction documents. Please verify that a distinct design development phase is expected. **Answer – A distinct design development phase is expected after the selection of the CMAR. The exact definition of what this includes can be determined in conjunction with the CMAR at that time.**
4. Page 4 – SCOPE OF SERVICES – Services include “Regulations and updates as needed to the National Environmental Policy Act.” This scope of work also appears in the Engineering RFQ. Which team would Uptown Houston prefer for these services to be a part of, Architecture or Engineering? **Answer – Engineering to prepare the materials and Grant Administrator to report to Agencies as required**
5. Page 4 – RFQ OVERVIEW – “There may be a delay of one or more months after a CMAR is selected prior to the execution of a professional landscape architecture services contract.” Can you please elaborate on the reasoning behind this statement? **Answer – The CMAR is needed to review the schematic design and provide estimates and value engineering before the design development phase can complete – schedule for this can be discussed with the selected Firms**
6. Page 5 – SELECTION TIME – On page 5 the RFQ states “It is the intent of the District’s Board of Directors to start the landscape architecture and design of the Project in the first quarter of Calendar Year (CY) 2024” (*aka prior to March 31, 2024*). On page 7 the RFQ states “Services are anticipated to begin in May 2024”. Can you please clarify? **Answer – Consultants’ fees and scopes of work hopefully can be agreed upon in**

March 2024. The CMAR, Engineer, and Architect NTP is anticipated in May 2024, but could be earlier if we collectively agree to start in advance of CMAR being on board.

7. Page 6 – DBE GOAL – Will the DBE Goal be evaluated on an individual SOQ basis, or is the intent that when taken together (*Architecture, Engineering and Grant Management*) they collectively achieve the goal? **Answer – The DBE percentage will be determined including the combined Engineer, Architect, Grant Administrator, and CMAR fees in accordance with FTA requirements.**
8. Page 8 – QUALIFICATIONS SUBMITTAL REQUIREMENTS – Do the compliance forms required by the RFQ vary from the forms required in the original RFQ? **Answer – No.**
9. Page 9 – QUALIFICATIONS SUBMITTAL REQUIREMENTS – Can a previously completed and notarized House Bill 89 Verification form be reused in this SOQ? **Answer – No.**

Engineer RFQ Questions

1. I could not download the schematic design set from this website: [WEST LOOP SHARED USE TRAIL & BAYOU BRIDGE SCHEMATIC DESIGN](#) Can you send me a PDF file? **Answer - The schematic design pdf is a 80 MB file that we are sharing via dropbox.**
Dropbox.<https://www.dropbox.com/scl/fi/s97o1li8ngvn1xgwIz5g7/20231128-West-Loop-Shared-Use-Path-and-Bayou-Bridge-Schematic-Design.pdf?rlkey=oj0hdfvqq65p52d83lmt26ba8&dl=0>
2. The specification did not indicate the time of the due date, February 29, 2024. Do you have a specified due time such as 2:00PM or so, on the day? **Answer - Cover states the submittals are due February 29, 2024 at 2:00 pm.**
3. The specification did not specify the presentation format of the RFQ, either one-sided or double sided per page, as well as the minimum font size, please clarify. **Answer - Pages are one-sided. We did not specify a font size but please make your response legible.**
4. It required that the cover letter from the interested firm should be signed by a principal of the firm not a representative of the firm, different from last submittal requirement. Is this a restrict demand? Please clarify. **Answer - Regarding authority to represent the submittor, the instructions state: "A letter of interest, signed by a principal of the professional engineering firm, with a statement as to the firm's availability to complete the work and an overview of the firm or team proposed to complete the effort." Still applies.**